EVALUATION OF YOUR ACADEMIC STANDING IS HIGHLY ENCOURAGED

Make your Senior year the best year by being prepared in advance! Don’t wait to verify your academic status.

As you head into your final year, the Student Records Center is here to assist you in determining completion of your degree requirements for the semester you anticipate graduating in 2016. The STAR audit is the principal tool by which degree requirements are confirmed and degrees are certified.

Meet with your assigned academic advisor or academic department head to determine if there are outstanding academic requirements that need to be finalized. These may include Study Abroad credits, pending substitution or waiver of degree requirements, course repeats, or re-evaluation of transfer credits. Documentation is required from the department to Student Records to process these exceptions. Student Records is located in Breland Hall, Room 354 or call 646-5523 for assistance.

Choose one of the following options:

**Degree Check for Academic Standing** – Submit a request after you have registered for the summer and fall courses. (June and July are the optimum months for reviews) through the Student Records website:  [http://artsci.nmsu.edu/forms/category/student-records](http://artsci.nmsu.edu/forms/category/student-records)

**Office Hours** – Susie Crouch in the Student Records Center will see students on a drop-in basis: Tuesday, Wednesday and Thursday 8:00 am – 11:00 am. She is located in Breland Hall, Room 357 and can be reached at 646-5205 or at scrouch@nmsu.edu. You can also call the Student Records Center at 646-5523 or stop by Breland Hall, Room 354 for additional assistance.