

College of Arts and Sciences

SOUTHWEST AND BORDER CULTURES INSTITUTE (SBCI) 2017-2018

GRANT APPLICATION GUIDELINES

The **Southwest and Border Cultures Institute (SBCI)** Committee will consider proposals for the following categories of SBCI funding: Faculty research; Graduate student research; Outreach; Lecture series; Museum acquisitions; and Library acquisitions.

The **RESEARCH PROPOSALS** will be evaluated on the following items:

1. **Research Narrative** (3-pages, single spaced, 60-space line, 12 point font) including:
 - Identification of problem or issue to be addressed
 - Significance of the proposed research
 - Research Method
 - Need for SBCI funding
 - SBCI category or categories to which you are applying
 - Potential to generate additional research funds and/or plans to publish from the SBCI research
 - Timeline of research (not to exceed one year from date of award)
2. **Budget**
3. **Your CV**

The **OUTREACH & PUBLIC LECTURE SERIES** proposals will be evaluated on the following items:

1. **Program Narrative** (3-pages, single spaced, 60-space line, 12 point font) including:
 - identification of problem or issue to be addressed
 - Significance of the proposed activity
 - Audience(s) to be addressed
 - Need for SBCI funding
 - Potential to generate additional funds and/or plans to publish from the SBCI activity
 - Timeline of event (not to exceed one year from date of award)
 - SBCI category or categories to which you are applying
2. **Budget**
3. **Your CV**

Information about library acquisitions should be made through the administrative offices of the library.

Grant selection preference will be given to junior faculty, to faculty who have not received funds in one of the last two proposal cycles, and to faculty who have either generated peer reviewed publications or external funds based on previous SBCI based research (external funding that was obtained or peer reviewed publications should be identified in the “Need” section of the current proposal). Funding for the successful proposals will normally begin on July 1 (but generally funds arrive later when endowment funds become available) of the current year and must be spent no later than June 30, the following year.

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SBCI Grant Proposal application form is available from the SBCI Award web page:

<http://artsci.nmsu.edu/language/en/southwest-and-border-cultures-institute-forms/>

This application form includes a template budget page.

The deadline for SBCI Proposal Submission is: 11:59 PM MDT, Thursday, May 4th, 2017.

SBCI Grant proposal selection announcements will be provided in mid-May 2017. Award funds will become available in mid-to late Summer 2017.

SBCI Grant Proposals should be delivered in email form to: murphy@ad.nmsu.edu . You will receive a reply email confirming receipt of your submitted proposal.

The email delivered proposal should consist of an attached **single PDF document** that includes the SBCI Grant application cover page, followed by your 3-page maximum length **proposal narrative**, followed by your **proposed budget**, followed by your **CV**.